

Guelph Public Library Archives

Finding Aid - Friends of the Guelph Public Library fonds (F53)

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Friends of the Guelph Public Library fonds

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Summary information

Repository:	Guelph Public Library Archives
Title:	Friends of the Guelph Public Library fonds
Reference code:	F53
Date:	2002 - 2007, 2009, 2014 (creation)
Physical description:	ca 40 cm of textual records 55 photographs : prints 1 CD ROM 1 floppy disk
Dates of creation, revision and deletion:	Revised September 2018.

Administrative history / Biographical sketch

Note

The Friends of the Guelph Public Library was established in November of 2003 as a charitable, volunteer organization. It was officially constituted in January 2004 during a meeting at the Guelph Public Library. Founding members include Madeline Bakker, Bill Mckinnie, Ann Reed, Marilyn Shapka and Susan Percival. Initially the organization started with one chair Susan Percival, but she was later joined by Bill Mckinnie as co-chair. The executive is also made up of members at large and ex-officio members consisting of library staff and library board members. Membership is open to individuals and corporations who share the goals of the organization.

The goals of the Friends are to work with the library to promote reading, information literacy and to arrange programs of interest to the community in cooperation with library staff. The Friends are also involved in fund-raising activities and they serve as an advocate for the Guelph Public Library. They also produce a newsletter and participate in organizing events to celebrate library milestones.

Custodial history

Prior to their transfer to Guelph Public Library, the Friends of the Guelph Public Library had unbroken custody of these records.

Scope and content

Fonds consists of minutes including minutes of annual general meetings, executive and committee meetings, newsletters, correspondence, constitutional documents, programs, brochures, and photographs documenting friends events and activities.

This fond is organized into nine series

Notes

Restrictions on access

Access to these records is restricted for conservation reasons. Please contact the Guelph Public Library archivist to gain access to these records.

Conditions governing use

Copyright for these records is not held by the Guelph Public Library. Please contact the Guelph Public Library archivist about how to obtain the necessary copyright permissions.

Finding aids

See series descriptions for more details on available listings for these records.

Accruals

Further accruals of records are expected.

Other notes

- **Publication status:** published
-

Collection holdings

Series: F53-F53-0-1 - Library newsletter and related materials

Title: Library newsletter and related materials

Reference code: F53-F53-0-1

Date: 2004-2007, 2009, 2014 (date of creation)

Scope and content: Series consists of newsletters produced by the Friends of the Guelph Public Library documenting the group's role in providing information and awareness of library needs and services to the public. Included are correspondence files relating to the newsletter and procedures for newsletter distribution.

These records are arranged by subject.

Physical description: ca. 5 cm of textual records

Restrictions on access: Access to these records is restricted for conservation reasons. Please contact the Guelph Public Library archivist to gain access to these records.

Conditions governing use: Copyright for these records is not held by the Guelph Public Library. Please contact the Guelph Public Library archivist about how to obtain the necessary copyright permissions.

Finding aids: To access records in this series, consult File List F53-0-1 to narrow down your search. Order the desired boxes from the Guelph Public Library Archivist.

Accruals: Further accruals of records are expected.

Publication status:

published

Series: F53-F53-0-2 - Minutes

Title: Minutes

Reference code: F53-F53-0-2

Date: 2003 - 2006 (date of creation)

Scope and content: Series consists of minutes of the executive and advocacy committee documenting decisions made by the organization. Included are notes, agenda's, the Friend's constitution and bylaws, letters to the mayor, councilors, and treasurer's reports.

Records are arranged chronologically by date.

Physical description: ca. 10 cm of textual records

Restrictions on access: Access to these records is restricted for conservation reasons. Please contact the Guelph Public Library archivist to gain access to these records.

Conditions governing use: Copyright for these records is not held by the Guelph Public Library. Please contact the Guelph Public Library archivist about how to obtain the necessary copyright permissions.

Finding aids: To access records in this series, consult File List F53-0-2 to narrow down your search. Order the desired boxes from the Guelph Public Library Archivist.

Accruals: Further accruals of records are expected.

Publication status:

published

Series: F53-F53-0-3 - Annual general meetings

Title: Annual general meetings

Reference code: F53-F53-0-3

Date: 2005 - 2006 (date of creation)

Scope and content: Series consists of minutes of annual general meetings documenting special events, programming and fundraising activities of the Friend's of the Guelph Public Library. Included are treasurers and auditors' reports, a brief history of John Snell, former Chief Library of Guelph Public Library, and proposed constitutional amendments. The photographs document club members and activities.

Records are arranged by subject.

Physical description: ca. 5 cm of textual records
23 photographs : col

Arrangement: Photographs found in the annual minutes for 2006 have not been separated from their textual components.

Restrictions on access: Access to these records is restricted for conservation reasons. Please contact the Guelph Public Library archivist to gain access to these records.

Conditions governing use: Copyright for these records is not held by the Guelph Public Library. Please contact the Guelph Public Library archivist about how to obtain the necessary copyright permissions.

Finding aids: To access records in this series, consult File List F53-0-3 to narrow down your search. Order the desired boxes from the Guelph Public Library Archivist.

Accruals: Further accruals of records are expected.

Publication status:

published

Series: F53-F53-0-4 - Special events records

Title: Special events records

Reference code: F53-F53-0-4

Date: 2004 - 2006 (date of creation)

Scope and content: Series consists of records documenting Bullfrog Mall's 20th anniversary celebration, sod turning for the opening of the Westminster Square branch and re-dedication ceremonies for the library's bookmobile. Included are program brochures, invitations, guest lists, correspondence, newspaper clippings and notes regarding historical aspects of the library's history. Photographs document activities during these events and include Library Board members, staff, political representatives and members of the Friends.

Records are arranged by subject.

Physical description: ca. 5 cm of textual records
32 photographs : col
1 floppy disk

Arrangement: Some photographs in this series have been separated from their textual components and can be found in D-8.

Restrictions on access: Access to these records is restricted for conservation reasons. Please contact the Guelph Public Library archivist to gain access to these records.

Conditions governing use: Copyright for these records is not held by the Guelph Public Library. Please contact the Guelph Public Library archivist about how to obtain the necessary copyright permissions.

Finding aids: To access records in this series, consult File List F53-0-4 to narrow down your search. Order the desired boxes from the Guelph Public Library Archivist.

Accruals: Further accruals of records are expected.

Publication status:

published

Series: F53-F53-0-5 - Reports and studies

Title: Reports and studies

Reference code: F53-F53-0-5

Date: 2002, 2004-2005 (date of creation)

Scope and content: Series consists of reports and studies collected by the Friends of the Guelph Public Library in the support of their activities. Included is the relocation and redevelopment study for the main branch of the Guelph Public Library, draft strategic plans for the City of Guelph and a City of Guelph Corporate Review executive summary.

Records are arranged by subject.

Physical description: ca. 5 cm of textual records

Restrictions on access: Access to these records is restricted for conservation reasons. Please contact the Guelph Public Library archivist to gain access to these records.

Conditions governing use: Copyright for these records is not held by the Guelph Public Library. Please contact the Guelph Public Library archivist about how to obtain the necessary copyright permissions.

Finding aids: To access records in this series, consult File List F53-0-5 to narrow down your search. Order the desired boxes from the Guelph Public Library Archivist.

Accruals: Further accruals of records are expected.

Publication status:

published

Series: F53-F53-0-6 - Advocacy records

Title: Advocacy records

Reference code: F53-F53-0-6

Date: [2003?] - [2006?] (date of creation)

Scope and content: Series consists of records created and collected by the Friend's documenting their role in advocating for the Guelph Public Library. Included are letters to councilors and mayors, press releases, correspondence, newspaper clippings, information relating to the economic impact of libraries and a fact sheet created by the City of Guelph's Community Services Group referencing locations for the new central branch. Also included is a CD of images of Whitby Public Library likely used for consultative or research purposes.

Records are arranged by subject.

Physical description: ca. 5 cm of textual records

1 CD-ROM

Restrictions on access: Access to these records is restricted for conservation reasons. Please contact the Guelph Public Library archivist to gain access to these records.

Conditions governing use: Copyright for these records is not held by the Guelph Public Library. Please contact the Guelph Public Library archivist about how to obtain the necessary copyright permissions.

Finding aids: To access records in this series, consult File List F53-0-6 to narrow down your search. Order the desired boxes from the Guelph Public Library Archivist.

Accruals: Further accruals of records are expected.

Publication status:

published

Series: F53-F53-0-7 - Brochures

Title: Brochures

Reference code: F53-F53-0-7

Date: [2004?] - [2006?] (date of creation)

Scope and content: Series consists of brochures created by the Friends in the course of their activities. Included is the Friend's membership application brochure, templates for bookmarks and examples of brochures used by other libraries likely collected for consultative purposes. There is no further arrangement to these records.

Physical description: ca. 2 cm of textual records

Restrictions on access: Access to these records is restricted for conservation reasons. Please contact the Guelph Public Library archivist to gain access to these records.

Conditions governing use: Copyright for these records is not held by the Guelph Public Library. Please contact the Guelph Public Library archivist about how to obtain the necessary copyright permissions.

Finding aids: To access records in this series, consult File List F53-0-7 to narrow down your search. Order the desired boxes from the Guelph Public Library Archivist.

Accruals: Further accruals of records are expected.

Publication status:

published

Series: F53-F53-0-8 - Correspondence

Title: Correspondence

Reference code: F53-F53-0-8

Date: [2003?] - [2006?] (date of creation)

Scope and content: Series consists of correspondence produced and received by the Friends of the Guelph Public Library. These records help to document the affairs and activities of the Friends. These records are arranged chronologically by date.

Physical description: 5 cm of textual records

Restrictions on access: Access to these records is restricted for conservation reasons. Please contact the Guelph Public Library archivist to gain access to these records.

Conditions governing use: Copyright for these records is not held by the Guelph Public Library. Please contact the Guelph Public Library archivist about how to obtain the necessary copyright permissions.

Finding aids: To access records in this series, consult File List F53-0-8 to narrow down your search. Order the desired boxes from the Guelph Public Library Archivist.

Accruals: Further accruals of records are expected.

Publication status:

published

Series: F53-F53-0-9 - Executive members photograph

Title: Executive members photograph

Reference code: F53-F53-0-9

Date: [2003?] (date of creation)

Scope and content: Series consists of photographs of the executive members of the Friends of the Guelph Public Library.

These records are arranged by subject.

Physical description: 3 photographs : color prints

Restrictions on access: Access to these records is restricted for conservation reasons. Please contact the Guelph Public Library archivist to gain access to these records.

Conditions governing use: Copyright for these records is not held by the Guelph Public Library. Please contact the Guelph Public Library archivist about how to obtain the necessary copyright permissions.

Finding aids: To view records in this series, order Box 1, F53, Friends of the Guelph Public Library fonds, from the Guelph Public Library Archivist. Box 1 is located on row 3, bay 3, shelf 4.

Accruals: Further accruals of records are expected.

Publication status:

published
