

FINDING AID 535

FONDS 535
CENTRE FOR CHRISTIAN STUDIES FONDS

Accession Number 1995.089C
Accession Number 1998.102C
Accession Number 1998.134C
Accession Number 1999.039C
Accession Number 1999.040C/TR
Accession Number 2010.060C
Accession Number 2010.064C/TR
Accession Number 2010.163C/TR
Accession Number 2013.199C

CENTRE FOR CHRISTIAN STUDIES FONDS. – 1896-2010, predominant 1970-1994. – 6.38 m of textual records. --809 photographs. --18 glass slides. --7 audio cassettes. --3 audio reels. --6 video cassettes.

In 1926 the Presbyterian Missionary and Deaconess Training Home and the Methodist National Training School joined to form the United Church Training School in Toronto. In 1930 the School became affiliated with Emmanuel College, whose staff contributed to the courses of instruction. The School was first located at 135 St. Clair Avenue West, the former Methodist building. In 1942 the Canadian Women's Army Corps took over the St. Clair building and the school moved to 214 St. George Street West; in 1955 a new building was constructed at 77 Charles Street West. The purpose of the school was to train women for work as missionaries for home and foreign fields, Social Service, as congregational workers in pastoral charges, and other non-ordained Church vocations. The School was under the direction of a Board of Management which was appointed by the United Church of Canada General Council, and was supervised by a Principal, a position held by Jean E. Macdonald, 1926-1934, Gertrude L. Rutherford, 1934-1946, Jean D.H. Hutchinson, 1946-1953, and K. Harriet Christie, 1953-1970. In 1962 the name was changed to Covenant College, and the constitution amended to permit the admission of male students.

In 1970 Covenant College amalgamated with the Anglican Women's Training College to constitute the Centre for Christian Studies. The two amalgamating bodies continued to operate as separate administrative entities until a complete merger was constituted in 1991. The Centre was located on Charles Street West in Toronto, before moving to Winnipeg in 1998. Its mandate was to act as a theological school of the United and Anglican Churches of Canada which prepared and supported women and men in educational, pastoral and social justice ministry in the church and the world, including providing a diploma program for diaconal ministers in the United Church. The Centre was governed by a volunteer board called the Central Council, which was composed of directors representing the Anglican and United Churches, as well as Friends of the Centre. Principals of the Centre have been Marion Niven, 1970-1982, Gwyn Griffith, 1982-1991, Trudy Lebans, 1991-1995, Wendy Hunt (Coordinator), 1996-1998 and Caryn Douglas, 1998-2008.

Fonds consists of the following series: Methodist National Training School, 1896-1946; Presbyterian Missionary and Deaconess Training Home, 1918-1946; United Church Training School, 1926-1971; Covenant College, 1963-1991; Centre for Christian Studies, 1970-2010.

See series descriptions for restrictions.

SERIES 1: METHODIST NATIONAL TRAINING SCHOOL RECORDS (includes United Church Training School). – 1896-1946. – 11 cm of textual records.

Series consists of minutes and correspondence re bequests, wills and estates, 1896-1946, and minutes of the Application Committee, 1911-1946.

Acc. No.	Box-File	Title	Date(s)
98.101C	4-6	Bequests, wills	1917-1927
	4-7	Bequests, wills, estate files and other legal records Part I	1896-1946
	4-8	---, Part II	1896-1946
	1-2	Applications Committee	1911-1926

SERIES 2: PRESBYTERIAN MISSIONARY AND DEACONESS TRAINING HOME RECORDS (includes United Church Training School). – 1918-1948. – 2 cm of textual records.

Series consists of correspondence re the Agnes Forgie Bursary Fund, 1921-1931, Fowler Memorial Scholarship, 1918-1948, and a property at 60 Grosvenor Street, 1918-1946.

Acc. No.	Box-File	Title	Date(s)
98.101C	4-3	Agnes Forgie Bursary Fund	1921-1931
	5-13	Fowler Memorial Scholarship	1918-1948
	11-3	Property - 60 Grosvenor Street	1918-1946

SERIES 3: UNITED CHURCH TRAINING SCHOOL RECORDS (includes Covenant College), 1926-1989. – 2.83 m of textual records. --14 photographs.

Series consists of Board of Management files, 1926-1966; committee records, 1931-1971; records relating to scholarship funds, bursaries, bequests and other donations; subject/correspondence files, 1926-1971; student records, [190?]-1970; records of classes, 1926-1961; calendars/newsletters/programs, 1926-1969; financial records, 1925-1969; scrapbooks, 1927-1959.

Certain files concerning bursaries and awards are restricted for seventy-five years from the date of creation.

SERIES 3\Subseries 1: Board of Management. – 1926-1966. – 8 cm of textual records.

Subseries consists of minutes and index to minutes, 1926-1966.

Acc. No.	Box-File	Title	Date(s)
98.101C	1-3	Minutes	1926-1934
	1-4	---	1934-1939
	1-5	---	1940-1945
	1-6	---	1945-1949
	1-7	---	1950-1953
	1-8	---	1953-1957
	2-1	---	1958-1966
	2-2	--- Index	1926-1966

SERIES 3\Subseries 2: Committee records. – 1931-1971. – 31 cm of textual records.

Subseries consists of minutes various United Church Training School/Covenant College committees, 1926-1971, including Finance and Property, 1934-1970, Studies, 1934-1970, and Committees re joint U.C.T.S, and Anglican Women's Training College, 1967-1971.

Acc. No.	Box-File	Title	Date(s)
98.101C	1-1	Anniversary Booklet Committee	1945-1946
	2-3	Building Committee	1946-1954
	2-4	Committee on New Principal and Staff	1945-1948
		Appointments	
	2-5	Committee on Consultation with Emmanuel College	1947-1948
	2-6	Committee on Purchase of Bedford Road Property	1945
	2-7	Committee on Staff	1952-1955
	2-8	Committees re joint U.C.T.S. and Anglican Women's Training College	1967-1971
	2-9	---	1968-1970
	2-10	[Emmanuel College Applications] Committee	1958-1959
			1934-1955
	18-1	Finance and Property Committee	

Acc. No.	Box-File	Title	Date(s)
	2-11	---	1955-1959
	2-12	---	1960-1970
	3-1	House Committee	1931-1934
	3-2	Furnishing Committee	1953-1954
	3-3	House Committee/Furnishing Committee	1934-1965
	3-4	Kaufman Scholarship Committee	1945-1962
	3-5	Library Committee	1954
	6-10	Policy Committee	1945-1949
	8-8	Refresher Course Committee	1962-1968
	3-6	Staff Committee	1957-1960
	3-7	Staff/Personnel Committee	1956-1970
	3-8RR	Students Committee	1967-1970
	3-9RR	Studies Committee	1934-1946
	3-10RR	---	1947-1951
	3-11RR	---	1951-1956
	3-12RR	---	1957-1963
	3-13RR	---	1963-1970
	4-1	Worship Committee	1948-1951
	4-2	Toronto Presbyteries Campaign Committee/National Campaign Committee	1951-1953

SERIES 3\Subseries 3: Records relating to scholarship funds, bursaries, bequests and other donations (includes records relating to United Church Training School and Covenant College). – 1928-1970. – 36 cm of textual records.

Subseries consists of files re bursary funds, scholarship funds, prizes, and gifts.

Certain files concerning bursaries and awards are restricted for seventy-five years from the date of creation.

Acc. No.	Box-File	Title	Date(s)
98.101C	4-4	Bequests	1928-1944
	4-5	---	1961-1964
	5-1	Bursary and Scholarship Fund (Lucas gift)	1943-1970
	5-2	Bursaries & Scholarships (friends)	1958-1959
	5-3	Bursary Enquiries	1954-1959
	5-4	Designated Bequests	1956-1959
	5-5	Designated Prizes & Scholarships	1953-1955
	5-6	---	1956-1959
	5-7	---	1956-1965
	5-8	---	1959-1962
	5-9	Emily A. Galloway Prize	1954-1957
	5-10	Emily Ewart Steele Scholarship	1926-1959
	5-11	Extension and Maintenance Fund	1953-1956
	5-14	Gift Accounts	1938-1950
	5-15	Gifts	1955-1961
	5-16	Gifts and Bequests	1940-1962
	6-2	Kaufman Scholarship	1944-1952
	6-3	---	1953-1955
	6-4	---	1956-1960
	6-5	---	1960-1962
	6-6	Lillian Treble Massey Endowment Fund	1927-1969
	6-7	Martha Rutherford Beatty Scholarship	1944-1958
	6-8	Nettie H. Bull Estate	1952-1953

Acc. No.	Box-File	Title	Date(s)
	6-9	Past recipients of Post Graduate Scholarships	1964-1969
	6-11	Presbytery Bursary Contributions	1960-1962
	7-3	Sunny Moon Scholarship	1953-1959
	7-4	Sustaining Fund (formerly Extension)	1961-1965

SERIES 3\Subseries 4: Subject/correspondence files, 1926-1971. - 82 cm of textual records.

Subseries consists of subject/correspondence files containing incoming/outgoing correspondence, reports, newsletters, minutes of non-U.C.T.S./Covenant College bodies, addresses, notes and other material

predominantly of the Principal 's Office, 1918-1971; the files relate to various matters, including alumni, curriculum, Emmanuel College, finance and property (includes the Presbyterian Missionary and Deaconess Training Home), and the United Church of Canada's Committees relating to education, deaconesses and women's work.

Acc. No.	Box-File	Title	Date(s)
98.101C	7-5	Addresses (various)	1958
	7-6	Alumni	1953-1959
	7-7	---	1960-1968
	7-8	---	1961-1970
	7-9	Alumni correspondence	1962-1971
	7-10	Alumni newsletters	1963-1971
	8-1	Barbara House Club	1928-1934
	8-2	Campaign and new building	1949-1953
	8-3	Canadian National Institute for the Blind	1947
	8-4	Course outline on Christian Education and Field Work	1948-1966
	8-5	Christmas letters	1946-1966
	8-6	Committee re Undefined Equity of the Deaconess Order in the Assets of the UCTS	1942-1947
	8-7	Convocation addresses	1959-1963
	8-9	Co-operative Teaching	1949-1962
	8-10	Courses of Study	1946-1951
	8-11	Curriculum	1948-1949
	8-12	Curriculum and Special Emphases	1963-1966
	8-13RR	Deaconess Order	1934-1940
	9-1	Deaconess Order, recruiting, interpretation of the role of women	1948-1965
	9-2	Department of National Defence occupancy	1942-1946
	9-3	Dr. Adelaide Case (lectures)	1947
	9-4	Elinor Harwood Itinerary (field secretary)	1945-1947
	9-5	Emmanuel College - BRE Course	1947-1969
	9-6	--- re affiliation	1928-1969
	9-7	--- Reports to Council	1932-1950
	9-8	--- Policy & general	1963-1969
	9-9	Extension course (Emmanuel)	1935-1937
	9-10	Field Managers correspondence	1945-1946
	10-1	Field work for nurses	1949-1952
	10-2	Finance and Property Committee	1934-1945

Acc. No.	Box-File	Title	Date(s)
	5-12	---	1946-1956
	10-3	Friends of Covenant College	1955-1968
	10-4	Functions of the College re memorials	1942-1968
	10-5	Graduation Addresses	1967
	10-6	Graduation statements and addresses (student)	1945-1963
	10-7	House information	1937-1940
	6-1	Insurance	1959
	10-8	Library	1952-1964
	10-9	Memorial services for Jean MacDonald	1948
	10-10	Memorials, tributes to former staff and Principals	1944-1965
	10-11	New building - opening	1955
	10-12	Orientation	1946-1969
	10-13	Pensions	1946
	10-14	Policy	1928-1949
	10-15	Principal's reports	1953-1968
	10-16	Professional Women Biennial Conference	1944-1945
	11-1	Professor Victor Murray (lectures)	1947
	11-2	Property (includes insurance)	1930-1946
	7-1	Property - 63-65 Charles Street West	1961-1968
	7-2	Property - St. George Street	1935-1947
	11-4	Property - Sale of 135 St. Clair Ave. West	1943-1946
	11-5	Publicity and recruiting	1945-1967
	11-6	Reading lists and Bible tests	1954-1968
	11-7	Religious Census of Silverthorn District	1943
	11-8	Rural Life Seminar	1946
	11-9	Short Term Workers	1945-1946
	11-10	Speaking Engagements, Conferences	1949-1950
	11-11	Student affairs	1953-1966
	11-12	Student Christian Movement	1946
	11-13	Study courses and bibliography	1941-1944
	11-14	Summer School for Lay Supply	1948-1950
	11-15	Summer School for War Time Church Workers	1943
	11-16	Summer Study Week	1956
	11-17	Three Year Plan	1944-1947
	11-18	Training Project	1938-1939
	12-1	UCC Board of Christian Education	1934-1946
	12-2	--- (reports to)	1930-1942
	12-3	UCC Board of Colleges and Secondary Schools	1943-1946
	12-4	--- (re policy)	1946-1968
	12-5	--- (reports to)	1929-1970
	12-6	UCC Board of Education	1926-1934
	12-7	UCC Committee on Deaconess Work	1937-1941
	12-8	UCC Committee on Kaufman House	1950-1954
	12-9	UCC Committee on The Deaconess Order and Women Workers	1935-1944
	12-10	UCC Committee on The Deaconess Order and Women Workers	1941-1944
	12-11	---	1945-1954
	12-12	---	1959-1961

Acc. No.	Box-File	Title	Date(s)
	13-1	UCC Committee to Study Women's Work in the Church	1955-1959
	13-2	UCC Fellowship of Deaconesses and other Women Workers	1957-1964
	13-3	---	1969-1970
	13-4	UCC Fellowship of Professional Women	1940-1956
	13-5	--- Toronto Unit	1940-1951
	13-6	University of Toronto Department of Social Work	1929-1952
	13-7	Victoria University	1939-1969
	13-8	Visit to Britain	1944-1945
	13-9	Vocation Schools	1943-1947
	13-10	Western Trip	1943-1944
	13-11	Worship Services	1956-1959
	13-12	---	1960-1968

SERIES 3\Subseries 5: Student records. – [190?]-1989; predominant 1926-1970. – 50 cm of textual records.

Subseries consists of student cards with courses and marks, arranged alphabetically, 1926-1970; student address cards for alumni, with address updates, arranged by class year and then alphabetically (includes Methodist National Training School and Presbyterian Missionary and Deaconess Training Home), [190?]-1970; Summer School applications, 1943; student marks/convocation bulletins (includes Methodist National Training School), 1923-1969; student files containing various records, including application forms, evaluations, reports, correspondence and photographs of the students, arranged alphabetically, 1927-1969.

All records in this series are restricted for seventy-five years beyond date of creation, with the exception of the student address cards, which are restricted for seventy-five years beyond the date of class graduation.

Acc. No.	Box-File	Title	Date(s)
98.101C	14-1RR	Student Cards "A"	
	14-2RR	--- "B"	
	14-3RR	--- "C"	
	14-4RR	--- "D"	
	14-5RR	--- "E-F"	
	14-6RR	--- "D"	
	14-7RR	--- "H"	
	14-8RR	--- "I-J"	
	14-9RR	--- "K-L"	
	14-10RR	--- "M"	
	15-1RR	--- "Mc"	
	15-2RR	--- "N-O"	
	15-3RR	--- "P-Q"	
	15-4RR	--- "R"	
	15-5RR	--- "S"	
	15-6RR	--- "T-V"	
	15-7RR	--- "W-Z"	
	15-8RR	Student Address Cards, Methodist & Presbyterian	[190?]-1925
	15-9RR	Student Address Cards (Class of)	1926-1929
	16-1RR	---	1931-1940
	16-2RR	---	1941-1950
	16-3RR	---	1951-1960

Acc. No.	Box-File	Title	Date(s)
	16-4RR	---	1961-1970
	16-5RR	Summer School Applications	1943
	16-6RR	Student marks/convocation bulletins	1923-1951
	16-7RR	---	1951-1954
	23os-1RR	---	1954-1969
	17-1RR	Armstrong, Laurel S.C.	1945-1947
	17-2RR	Ansell, Margorie Gladys	1933-1934
	17-3RR	Begg, Jennie M.	1933-1934
	17-4RR	Blair, Mary Grace	1932-1942
	17-5RR	Bock, Madeleine	1936-1938
	17-6RR	Bourns, Beulah Vernan	1931
	17-7RR	Bridgman, C. Jean	1945-1946, 1982
	17-8RR	Brillinger, Marion M.	1938-1940
	17-9RR	Brown, Miranda A.	1933-1934
	17-10RR	Campion, Margaret Louise	1927-1929
	17-11RR	Carr, Jean L.	1960-1962
	17-12RR	Cates, Mildred F.	1930-1931
	17-13RR	Clapham, Marvel A.	1936-1939
	17-14RR	Copithorne, Anne Elizabeth	1935
	17-15RR	Crawley, Mary Elizabeth	1928
	17-16RR	Daly, Viola Maud	1931
	17-17RR	Dampier, Vivian	1967-1969
	17-18RR	Daye, Edith Macleod	1919
	17-19RR	Deeprise, Mary Violet	1938-1940
	17-20RR	Elliott, Barbara Joan	1956-1959, 1982
	17-21RR	Facey, Elizabeth	1944-1945
	17-22RR	Fleming, Dorothy B.	1938-1939
	17-23RR	Goldring, M. Sylvia	1961-1966
	17-24RR	Gregg, Marjorie W.	1929-1930
	17-25RR	Hamilton, Lillian Gertrude	1962
	17-26RR	Harrison, Sara E.	1949-1954
	17-27RR	Hockin, Katharine B.	1936-1937
	17-28RR	Humphries, Kathryn Isabel	1967-1972
	17-29RR	Jacombe, Elanor M.	1943-1945
	17-30RR	Johnson, Essie	1953-1954
	17-31RR	Johnson, Hilda	1935
	17-32RR	Kane, Horatio Jackson	1965-1967
	17-33RR	Luke, Millicent	1930-1934
	17-34RR	Manning, L. Helene	1956-1959
	17-35RR	Mansfield, Mary L.	1926
	17-36RR	Mathews, Evelyn E.	1941-1943, 1965
	17-37RR	Matthewson, Mildred	1935
	17-38RR	McClung, Alice	1964-1965
	17-39RR	McCullough, Lydia	1958-1960, 1985
	17-40RR	McGill, Winona	1953-1959, 1983
	17-41RR	Mercer, Mary E.L.	1929
	17-42RR	Morrison, Mary C.	1954-1956
	17-43RR	Mulley, Annie G.	1927-1929, 1939
	17-44RR	MacLeod, A.F. Ruth	1941-1942
	17-45RR	Newton, Ila Em.	1930-1931
	17-46RR	Nowlan, Hazel	1957, 1962-1963
	17-47RR	Oates, Patricia E.	1964-1966
	17-48RR	Oldham, Evelyn Annie	1948-1950
	17-49RR	Pearson, Dorothy M.	1928
	17-50RR	Pitt, Doreen	1962-1964

Acc. No.	Box-File	Title	Date(s)
	17-51RR	Putnam, Emily M.	1940-1941
	17-52RR	Pyfrom, Eunice B.	1943-1945
	17-53RR	Richardson, Muriel	1932-1934, 1988
	17-54RR	Saunders, Violet A. Maud	1930
	17-55RR	Scrimgeour, Margaret A.	1934
	17-56RR	Shaw, Mina Catharine	1959
	17-57RR	Simpson, Ruth H.	1941-1943
	17-58RR	Smith, Kate A.	1926-1928
	17-59RR	Stelck, Margery F.	1946-1948
	17-60RR	Sykes, Phyllis A.	1943-1945
	17-61RR	Thomson, Marion R.J.	1947-1950, 1987-1988
	17-62RR	Tillman, A. Ruth	
	17-63RR	Twiss, Mildred Ann	1953, 1989
	17-64RR	Urquhart, Mary C.	1936-1949
	17-65RR	Uyeda, Lily Y.	1948-1950
	17-66RR	Ventham, Dulcie	1948-1950
	17-67RR	Ward, Annie Isabel	1929-1930
	17-68RR	Werner, Leota B.	1943-1944
	17-70RR	Willows, Mabel M.	1935-1937
	17-71RR	Wilson, Beatrice A.	1928-1929

SERIES 3\Subseries 6: Records of classes. – 1926-1968. – 42 cm of textual records.

Series consists of minutes of Class meetings, 1926-1968 (incomplete), class yearbooks, 1926-1961.

Acc. No.	Box-File	Title	Date(s)
98.101C	18-2	Class of 1927, minutes	1926-1927
	18-3	Class of 1928, minutes	1927-1928
	18-4	Class of 1930, minutes (includes Student Christian Movement)	1927-1930
98.101C	18-5	Class minutes	1931-1934
	18-6	---	1935-1938
	18-7	---	1940-1945
	18-8	---	1946-1947
	18-9	Class of 1948, minutes	1947-1948
	19-1	Class of 1949, minutes	1948-1949
	19-2	Class of 1952, minutes	1951-1952
	19-3	Class of 1956, minutes	1955-1956
	19-4	Class meeting minutes	1958-1968
	24os-1	Yearbook	1928
	19-5	---	1929
	19-6	---	1930
	19-7	Yearbooks	1931-1934
2010.064C	20-1	---	1935-1939
	TR-2	Yearbooks	1938-1939, 1945-1946, 1946-1947
98.101C	20-2	---	1941-1942
	20-3	---	1944-1949
	20-4	---	1950-1954
	20-5	---	1955-1959
	21-1	---	1960-1961

SERIES 3\Subseries 7: Calendars/Newsletters/Programs. – 1926-1969. – 8 cm of textual records.

Series consists of calendars, 1926-1969 (incomplete), newsletters, 1950-1962 and convocation programs, 1925-1969.

Acc. No.	Box-File	Title	Date(s)
98.101C	21-4	Calendars	1926, 1927, 1929
	21-5	---	1930-1935
	21-6	---	1937, 1939, 1940, 1942
	21-7	---	1945-1949
	21-8	---	1950-1959
	21-9	---	1960-1969
	22-1	Newsletters	1950-1962
	22-7	Convocation programs	1925-1969

SERIES 3\Subseries 8: Financial records. – 1925-1969. - 12 cm of textual records.

Subseries consists of financial statements, 1925-1969 (incomplete), financial ledger, 1933-1935.

Acc. No.	Box-File	Title	Date(s)
98.101C	22-2	Financial Statements	1925-1929
	22-3	---	1930-1933
	23os-2	Financial Ledger	1933-1935
	22-4	Financial Statements	1934-1946
	22-5	---	1947-1952
	22-6	---	1953-1967, 1969

SERIES 3\Subseries 9: Scrapbooks. – 1927-1959. – 14 cm of textual records.

Subseries consists of scrapbooks containing clippings, and some photographs, depicting the School/College and women's church work in general, 1927-1959, and the Building Campaign, 1951-1952.

Acc. No.	Box-File	Title	Date(s)
98.101C	23os-3	Building Campaign	1951-1952
	24os-2	Scrapbook	1927-1944
	24os-3	---	1934-1959
	24os-4	---	1944-1947

SERIES 4: COVENANT COLLEGE RECORDS. – 1963-1991. – 14 cm of textual records. --2 photographs.

Series consists of committee records, 1966-1991 records of classes, 1963-1970, and photographs [1998.134C, 1998.101C].

SERIES 4\Subseries 1: Committee records. – 1965-1991. – 10 cm of textual records.

Subseries consists of minutes of the Covenant College Corporation, 1966-1991 and the Field Education Committee, 1965-1974.

Acc. No.	Box-File	Title	Date(s)
98.102C	5-1	Covenant College Corporation	1966-1984
	5-2	---	1969-1991
	5-3	---	1970-1987
	5-4	---	1970-1982
	5-5	---	1984-1989
	6-4	Field Education Committee	1965-1974

SERIES 4\Subseries 2: Records of classes. – 1963-1970. – 4 cm of textual records.

Subseries consists of yearbooks, 1963-1970.

Acc. No.	Box-File	Title	Date(s)
98.101C	21-2	Yearbooks	1963-1966
	21-3	---	1967-1970

SERIES 5: CENTRE FOR CHRISTIAN STUDIES RECORDS (includes records relating to Covenant College). – 1956-2010, predominant 1964-1994. – 3.03 m of textual records. – Photographs.

Series consists of committee records, 1964-2010, general correspondence, 1981-1995, reminiscences, 1985.

SERIES 5\Subseries 1: Committee records. - 1964-2010, predominant 1970-1994. – 1.48 m of textual records.

Subseries consists of minutes, reports, correspondence, financial records and other records of various Centre for Christian Studies committees and groups, 1964-2010, including Academic Staff Committee, 1982-1988,

Amalgamation Committee, 1970-1991, Central Council, 1970-1990, Covenant College Corporation, 1966-1991, Educational Affairs Committee, 1970-1984, History project Advisory committee, 2002-2010 and the Personnel Committee, 1970-1993.

Academic Staff Committee and Personnel Committee files are restricted for seventy-five years from date of creation.

Acc. No.	Box-File	Title	Date(s)
98.102C	1-1RR	Academic Staff Committee	1982-1985
	1-2RR	---	1985-1988
	1-3	Administrative Staff Committee	1982-1995
	1-4	Amalgamation Committee (AWTC/Covenant/CCS)	1970-1991
	2-1	---	1971-1988
	2-2	---	1988-1991
	2-3	Building Property Committee	1982-1990
	2-4	Bursary Committee	1983-1987
	2-5	Central Council	1970-1974
	2-6	---	1974-1976
	3-1	---	1976-1979
	3-2	---	1979-1982
	3-3	---	1982-1984
	3-4	---	1985-1987
	4-1	---	1987-1990
99.039C	1-1	--- membership	1991-1992
98.102C	4-2	Committee appointments and resignations	1974-1983
	4-3	Continuing Study and Action Committee	1986-1989
	4-4	---	1986-1990
99.039C	1-2	Continuing Study and Action Committee	1991
98.102C	4-5	Continuing Studies Task Group	1990-1994
	4-6	Corporate Responsibility Action Unit	1984-1986
	5-6	Day Care Study Group	1988-1989
	5-7	Educational Affairs Committee	1970-1973
	5-8	---	1974-1977
	6-1	---	1977-1984

Acc. No.	Box-File	Title	Date(s)
	6-2	--- - Continuing Study & Action Cluster	1980-1986
	6-3	Emmanuel College Consultation Group	1988-1990
	6-5	Finance Committee	1970-1979
	6-6	---	1979-1982
	7-1	---	1983-1985
	7-2	---	1985-1987
	7-3	---	1987-1990

SERIES 5\Subseries 2 : General correspondence, 1981-1995; predominant 1981-1986. - 36 cm of textual records.

Subseries consists of copies of outgoing correspondence, predominantly of the Principal, relating to various matters, 1981-1995.

Acc. No.	Box-File	Title	Date(s)
98.102C	12-6	General correspondence (Oct.-Dec.)	1981
	12-7	--- (Jan.-Apr.)	1982
	13-1	--- (May-Aug.)	1982
	13-2	--- (Sept.-Dec.)	1982
	13-3	--- (Jan-Mar.)	1983
	13-4	General Correspondence (Apr.-Aug.)	1983
	13-5	--- (Sept.-Oct.)	1983
	14-1	--- (Nov.-Dec.)	1983
	14-2	--- (Jan.-Jun.)	1984
	14-3	--- (Jul.-Dec.)	1984
	14-4	--- (Jan.-Apr.)	1985
	14-5	--- (Sept.-Dec.)	1985
	14-6	--- (Jan.-Jun.)	1986
	15-1	---	1985-1995
99.039C	1-3	Financial Development Committee	1990-1992
98.102C	7-4	Funding Committee	1981-1985
	7-5	Funding Task Group	1989
	7-6	Graduate Scholarship Committee	1964-1986
	7-7	---	1987-1992
2010.163C	TR-1	History Project Advisory Committee - Minutes and correspondence	2002
	TR-2	---	2003-2004
	TR-3	---	2005-2006
	TR-4	---	2007, 2010
98.102C	7-8	Housing Task Group	1988
	7-9	Joint Committee of Covenant College and the Anglican Women's Training College	1968-1970
	8-1	Joint Committees (Educational, Finance, Personnel)	1968-1970
98.102C	8-2	Joint Committee (Public Relations Committee)	1968-1970
99.039C	1-4	Multicultural Task Group	1992
	1-5	Newsletter Editorial Committee	1992
98.102C	8-3	Nominating Committee	1976-1987
	8-4	---	1988-1991
	8-5RR	Personnel Committee	1970-1978
	8-6RR	---	1979-1984
	9-1RR	---	1985-1987
	9-2RR	---	1988-1993
	9-3	Planning Committee	1971-1973
	9-4	Planning and Strategy Committee	1985-1990

Acc. No.	Box-File	Title	Date(s)
	9-5	Professional Studies and Action Committee	1982-1985
	10-1	---	1986-1988
98.102C	10-2	---	1988-1991
99.039C	1-6	Program Committee	1992
98.102C	10-3	Property/Maintenance Committee	1987-1990
	10-4	Public Relations Committee	1970-1980
	10-5	---	1980-1990
99.039C	1-7	---	1990-1992
	11-1	Redevelopment Working Group	1964-1991
98.102C	11-2	---	1988-1989
	11-3	---	1988-1992
	11-4	---	1988-1994
	11-5	---	1991
	12-1	Residence Committee	1971-1972
	12-2	Residence Policy Committee	1973-1982
	12-3RR	Staff	1978-1984
	12-4	Strategy Committee	1979-1983
99.039C	1-8	Steering Committee	1990-1991
98.102C	12-5	Student Council	1983-1990

SERIES 5\Subseries 3: Subject/Correspondence files. – 1953--1994, predominant 1970-1994. - 84 cm of textual records.

Series consists of minutes, reports, correspondence, financial records and other records of various Centre for Christian Studies Committees and Groups, 1964-1994, including Academic Staff Committee, 1982-1988,

Amalgamation Committee, 1970-1991, Central Council, 1970-1990, Covenant College Corporation, 1966-1991, Educational Affairs Committee, 1970-1984, and the Personnel Committee, 1970-1993.

Acc. No.	Box-File	Title	Date(s)
98.102C	15-2	Anglican Church	1970-1988
	15-3	---	1988-1994
	15-4	--- Lay Training	1968-1974
	15-5	Anglican Foundation	1979
	15-6	Anglican Women's Training College reunion	1992
	15-7	Anglican Youth Ministry	1986-1990
	15-8	Bursary and Scholarship Funds	1954-1972
	15-9	Christian Education Workshop	1988
	15-10	Christmas letters	1969-1974
	15-11	Clippings	1962-1983
	16-1	Concentrated courses	1969-1970
	16-2	---	1971
98.102C	16-3	---	1972
	16-4	---	1973
	16-5	---	1974
	16-6	Concentrated course by Loren Mead	1973-1974
	16-7	Concentrated course – Community Development	1971
	16-8	Conference on Women and the Church	1975
	16-9	Covenant College Board of Management	1969-1971
	16-10	Covenant College Trust Funds	1960-1983
	16-11	Diaconal Ministry	1983-1989
	17-1	Educational Affairs	1977-1978
	17-2	Emmanuel College	1969-1986

Acc. No.	Box-File	Title	Date(s)
	17-3	Emmanuel College Consultation	1989-1990
99.039C	1-9	Emmanuel College/CCS	1991
98.102C	17-4	Evaluation of C.C.S. Program	1976-1977
	17-5	Estate of Bertha Collett Scott	1953-1982
	17-6	Feasibility Study	1987
	17-7	Financial Appeals	1976-1986
	17-8	Feminist Week Course	1985
	17-9	Foundations Funding	1979-1985
99.039C	1-10	Fundraising letters	1989-1992
98.102C	17-10	Georgina Foundation	1979-1986
	18-1RR	Graduates Scholarship Applications	1957-1974
	18-2	Historical Information	1973-1985
	18-3	House Church project	1974-1977
98.102C	18-4	Insurance	1969-1985
	18-5RR	Kaufman Award Applications	1978-1982
	18-6	Laity Education Day	1975
	18-7	Naming Our Christian Experiences Workshop	1975
99.039C	1-11	Orientation	1991-1992
98.102C	18-8	Planning for the Future of the Centre for Christian Studies, Part I	1973
	18-9	---, Part II	1973
	19-1	---, Part III	1973
99.039C	1-12	Primates' Annual Consultation	1991-1992
98.102C	19-2	Program	1972-1974
	19-3	Program One – Professional Study and Action	1974-1979
	19-4	Program 2 – Focus on Church Education	1975-1978
	19-5	Program 3 – Social Issues	1975-1979
	19-6	Program 4 – Resources for Group Study	1974-1975
	19-7	Property Appraisals	1973, 1989
	19-8	Property Information	1954-1987
	19-9	Property – Victoria University	1969-1997
	20-1	Proposed sale of property	1989-1992
	20-2	---	1991-1992
	20-3	Questionnaire re C.C.S.	1987-1990
	20-4	Refugee Project	1986-1988
	20-5	Report on Training for Diaconal Ministry	1983
	20-6	Report on the Task Force on Ministry – Response	[1980?]
	20-7	Seminars	1975
	20-8	Speeches	1986-1989
	20-9	Staff – Student Events	1979-1988
	20-10	Survey Summaries – Alumni	1972
98.102C	20-11	--- - Clergy and occasional students	1972
	20-12	--- - Women's Groups	1972
	20-13	Theological Education in Canada – Survey	1985
	20-14	Trust Funds	1960-1981
	21-1	United Church	1983-1994
	21-2	United Church – Board of Home Missions	1967-1970
99.039C	1-13	Volunteers	1991
98.102C	21-3	Workshops and Events	1972-1975
	21-4	Workshop/Seminar – “Your Daughter Shall Prophesy”	1985

Subseries consists of records of students marks, 1970-1982, statement of standings for students (includes marks), 1979-1984, student information forms [198-?], statistics, student records and lists, 1985-1987, individual student files (includes marks), 1970-1994.

All records in this series are restricted for seventy-five years beyond date of creation, with the exception of the student address cards, which are restricted for seventy-five years beyond the date of class graduation.

Acc. No.	Box-File	Title	Date(s)
98.102C	21-5RR	Record of student marks	1970-1982
	21-6RR	Statement of standing for students – includes marks A-F	1983-1994
	21-7RR	--- - G-M	1981-1994
	21-8RR	--- - O-W	1979-1994
	22-1RR	Student Information Forms	[198-?]
	22-2RR	Statistics, Student Records, lists	1986-1988
	22-3RR	---	1985-1987
	22-4RR	Green, Yvonne	1970-1977
	22-5RR	Head, Vickers	1975-1977, 1984
	22-6RR	Krug, Eleanor Anne	1976-1980
	22-7RR	Moore, Rev. Ralph E.	1970-1971, 1974
	22-8RR	Russell, Marilyn	1977-1981

SERIES 5\Subseries 5: Marriage register. – 1964-1984. – 2 cm of textual records.

Series consists of marriage register of services performed at the Centre for Christian Studies, 1964-1984.

Access is restricted for 75 years from the date of marriage.

Acc. No.	Box-File	Title	Date(s)
98.102C	22-9	Marriage Register	1964-1984

SERIES 5\Subseries 6: Financial records. – 1956-1992. – 27 cm of textual records.

Series consists of financial statements, 1970-1992 and financial ledgers, 1956-1988.

Acc. No.	Box-File	Title	Date(s)
98.102C	23-2	Financial statements - Covenant College	1970, 1973
	22-10	--- Anglican Women's Training College	1971-1977
	22-11	--- ---	1978-1985
	23-1	--- Centre for Christian Studies	1971, 1973-1975
99.039C	1-14	--- ---	1988-1992
98.102C	24-1	Financial ledgers	1956-1971
	24-2	---	1971-1985
	24-3	---	1979-1986
	24-4	---	1986-1987
	24-5	---	1987-1988

SERIES 5\Subseries 7: Printed material. – 1970-1998. – 11 cm of textual records.

Subseries consists of printed material, 1970-1998, including publicity material, 1970-1988, and annual reports, 1989-1998.

Acc. No.	Box-File	Title	Date(s)
99.039C	1-15	Annual reports	1989-1992
99.040C	TR	---	1998

Acc. No.	Box-File	Title	Date(s)
98.102C	23-3	Calendars	1970, 1987, 1996
	23-4	"Doing Justice: and Introductory Bible	[198-?]
99.039C	1-16	Events brochures	1992
98.102C	23-5	Newsletters	1987, 1991-1994
99.039C	1-17	---	1988-1991
98.102C	23-6	Publicity material	1970-1973
	23-7	---	1973-1988
	23-8	Resources for Group Study	1975-1977

SERIES 5\Subseries 8: Reminiscences. – 1985-2006. – 2 cm of textual records.

Subseries consists of reminiscences of alumnae, 1985-2006.

Acc. No.	Box-File	Title	Date(s)
2010.064C	TR-1	Reminiscences	1985-2006

Photographs – See Graphics Database